

Career Lifecycle at Ivy College of Business

Business Career Services

Stage 1

Review

- ☐ Resume*
- ☐ LinkedIn*
- ☐ Social Media
- ☐ References

Job Searching

- ☐ CyHire*
- ☐ Indeed*
- ☐ LinkedIn Jobs*
- ☐ Career Fair Events*
- ☐ Major Specific
- ☐ Job Shadowing

Applying

- ☐ Tracking Applications
- ☐ Informational Interviews*
- ☐ 10-15% ROI
- ☐ Set Schedule & Goals

Stage 2

Interview Prep - Before

- ☐ Mock Interview*
- ☐ Mock "Big Interview"*
- ☐ Research Company
- ☐ Questions for Them*

Interview Prep - During (virtual/in-person)

- ☐ Body Language
- ☐ Surrounding
- ☐ Appearance
- ☐ Dialogue vs Monologue

Stage 3

Offer and Decision

- ☐ Follow Up
- ☐ Analyze Offer*
- ☐ Analyze Benefits*
- ☐ Negotiate*
- ☐ Adhere to Requirements
- ☐ Relocation Research

*Your Career Coordinator can help with this step