

Reinstatement Policies and Procedures

A student who has been academically dismissed may not be reinstated until at least one academic semester has elapsed (for this purpose, summer session is not considered a term). A student who has been academically dismissed more than once may not be reinstated until at least two academic semesters have elapsed.

A petition for reinstatement (pages 2-4) must be submitted to the Academic Standards Committee of the college in which enrollment is desired at least 45 days before the beginning of the semester. Transferring the petition to another college after the deadline, when denied reinstatement in one college, is not considered within the deadline.

Deadlines for submitting reinstatement petitions to the Ivy College of Business are as follows:

<u>Entry Date</u>	<u>Deadline</u>
Summer 2024	Friday, March 15, 2024
Fall 2024	Monday, June 3, 2024
Spring 2025	Friday, November 1, 2024
Summer 2025	Friday, March 14, 2025
Fall 2025	Monday, June 2, 2025
Spring 2026	Monday, November 3, 2025

If it has been a year or more since you were last enrolled at Iowa State University, you must also complete a Reentry Application. The application and additional information can be found at <https://www.registrar.iastate.edu/students/reentry>.

Please consult the current [University Catalog](#) for complete information regarding Academic Standards and Procedures.

Ivy College of Business Reinstatement Petition

Reinstatement is not automatic. The reinstatement petition should be completed thoughtfully and with detail.

Name _____ Current Email Address _____ University ID _____

Current Address _____ Current Phone Number _____

Term you wish to return _____ Major you wish to pursue _____

1. Why do you wish to return to the Ivy College of Business?

2. Please note the reasons for your previous academic performance and how you have eliminated or are/will be addressing each of these. (If physical or mental health concerns were a factor and you sought treatment, please include documentation from your physician or counselor that includes a brief explanation of your progress and ability to be successful upon return. This information will remain confidential.)

3. If you have been dismissed from ISU more than once, please explain what caused you to not be able to fulfill the conditions of your previous Reinstatement Agreement.

4. List any employment since being dismissed from ISU and the number of hours worked per week.

5. List any other college/university attendance since being dismissed from ISU; include dates of attendance and courses taken. *(Contact that college/university to request an official transcript be sent electronically to etranscript@iastate.edu or by mail to the Office of Admissions, 100 Enrollment Services, Iowa State University, Ames, IA 50011-2011. In the meantime, you can include a screenshot of your transcript.)*

